

Getting Started with the Motiva Breach Prevention Platform



Congratulations on your enrollment in a robust, ongoing Security Awareness Training Program! This checklist will serve as a great starting point to help get you and your team started!

01 Get the Team on Board

First things first, you'll need to express to staff just how important this training program is.



- Share program logistics and importance with this FAQ

02 Lead by Example

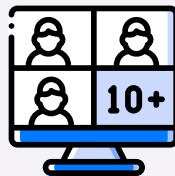
Show your team you mean business when it comes to security by completing your annual training first!



- Complete your annual training

03 Meet up

Schedule a meeting with your team to talk about the program and set expectations.



- Meet with your team to discuss the program

04 Check-in

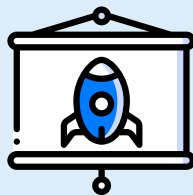
Help keep your staff on the right track by checking in with them before their annual training course completion deadline arrives.



- Use our email reminder templates to check-in with your team one week and one day prior to the training deadline

05 Motivate With Micro-Trainings

When you receive your first Micro-Training email, forward it to your team with a motivational message to encourage them to watch the video and complete their quiz!



- Forward Micro-Training email to your team

07 Share Your Security Awareness Efforts

Show your customers that you take their data protection seriously by sharing the Monthly Security Newsletter on your business's social media accounts!



- Share the Security Newsletter on social media

06 Encourage Friendly Competition

Once you're one month into your Security Awareness Program, it's time to initiate some friendly competition! Encourage employees to compete for the highest Employee Secure Score (ESS) on the leaderboard!



Tip: Hold a monthly competition with a prize of your choice! We recommend a \$25 gift card.

- Remind employees to compete 15 days before the deadline

